



BIG ISLAND BEAUTY ACADEMY  
*Knowledge is Beautiful*

# Student Enrollment Application & Agreement

## STUDENT INFORMATION

FIRST NAME	MIDDLE INITIAL	LAST NAME		
ADDRESS	CITY		STATE	ZIP CODE
		<input type="checkbox"/> Female	<input type="checkbox"/> Male	
BIRTHDATE	AGE	SEX		
PHONE NUMBER	CELL PHONE CARRIER	EMAIL ADDRESS		
DRIVER'S LICENSE NUMBER	SOCIAL SECURITY NUMBER			
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No			
U.S. CITIZEN	VETERAN	RACE		
HIGH SCHOOL GRADUATION DATE <i>(Copy of Diploma or GED Required with Application)</i>	MARITAL STATUS			
DEPENDENT STATUS	NUMBER OF DEPENDENTS			

74-5599 Luhia St. Suite F1, Kailua-Kona, HI 96740  
Phone: (808) 329-6774 • Fax: (808) 329-6447  
apply@bigislandbeautyacademy.com



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## COURSE SELECTION & SCHEDULE

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DATE CONTRACT BEGINS

ESTIMATED DATE CONTRACT ENDS

COURSES TO BE COMPLETED:

**Cosmetology** — 1800 Hours

**Hairdressing** — 1250 Hours

**Esthetics** — 600 Hours

**Nail Technology** — 350 Hours

**Beauty Instructor** — 600 Hours

TRANSFER STUDENTS:

**Transfer/Re-Entry**

How many hours accepted from previous school's official transcript? \_\_\_\_\_

How many hours contracted with Big Island Beauty Academy, LLC? \_\_\_\_\_

## PLANNED SCHEDULE FOR COURSE COMPLETION

Number of weeks to complete hours contracted: \_\_\_\_\_

Student is scheduled to attend a total of \_\_\_\_\_ hours weekly.

Are there any special arrangements that BIBA is making with the student, hours or schedule?

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## Contract Costs & Payment Terms

Student and Sponsor (if applicable) agree to pay Big Island Beauty Academy, the tuition and fees for the program selected per the approved payment plan stated below.

The school may, at its option and without notice, prevent student from attending class until any applicable unpaid balance or payments are satisfied.

School will charge additional tuition for hours remaining after the contract end date, or any part thereof, at the current rate per course hour, payable in advance until graduation.

The school will charge a Re-Entry Fee to students who have withdrawn and wish to re-enter more than 30 days after termination, of \$200. The tuition rates current at the time of re-entry will apply to the balance of training hours needed for students who re-enroll more than 30 days after the formal withdrawal date unless mitigating circumstances apply.

**Application submission must include the Registration Fee of \$125 and Application Fee of \$75.** These fees are non-refundable, and secure your spot in the course. Refer to the Course Fee Schedules for additional tuition costs applicable to each course.

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### TUITION FEES

Registration Fee:	\$	_____
Books/Kit:	\$	_____
Tuition Fees:	\$	_____
Miscellaneous:	\$	_____
Total Course Costs:	\$	_____
Less Deposit:	\$	_____
Balance Due:	\$	_____

### PAYMENT PLAN FOR BALANCE DUE

Monthly Payment:	\$	_____
Number of Months:		_____

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*Contract Costs & Payment Terms, Continued*

This Agreement constitutes a binding contract between the student and Big Island Beauty Academy, once signed by all applicable parties and upon acceptance by the school.

By signing below, you certify that you have read both pages. You will receive an exact copy of the signed contract. Keep it to protect your rights.

The school reserves the right to change start dates based on class enrollment, staff availability, and other considerations.

**Applications will NOT be considered without full payment of the non-refundable Application and Registration Fees.**

***Acknowledgment:***

**My signature below certifies that I have read, understand, and agree to comply with its contents, and that the institution’s cancellation and refund policies have been clearly explained to me. I have received a copy of this fully executed agreement.**

STUDENT SIGNATURE	DATE
GUARDIAN/SPONSOR SIGNATURE	DATE
SCHOOL OFFICIAL SIGNATURE	DATE

***FOR OFFICE USE ONLY***

_____ Application Complete	_____ Kit Fee Collected
_____ Copy of DL	_____ Book & Uniform Fee Collected
_____ Copy of Diploma/GED	_____ First Payment Collected
_____ Registration Fee Collected	
_____ Application Fee Collected	

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## *Cosmetology Course*

### FEE SCHEDULE

Application Fee .....	\$75
Registration Fee.....	\$125
Books .....	\$450
Kit .....	\$2,950
Tuition.....	\$17,910
Cosmetology Course Total Cost.....	\$21,510.00

*Prices do not include Hawaii's General Excise Tax.*

### PAYMENT IN FULL

Save **5%** or **\$1,075.50** when you pay for the full course up front. This reduces the total course cost to **\$20,434.50**.

### MONTHLY PAYMENT PLAN

With our monthly payment plan, payment for Books, Application Fee, Registration Fee and Kit is due up front, with the Tuition divided into **11 monthly payments**.

Monthly tuition payments are due each month, with the first payment due prior to the commencement of class.

Monthly Tuition Payment.....	\$1,628.18
Total Due Prior to Commencement of Course .....	\$5,228.18

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## *Hairdressing Course*

### FEE SCHEDULE

Application Fee .....	\$75
Registration Fee.....	\$125
Books .....	\$400
Kit .....	\$2,500
Tuition.....	\$12,312
Hairdressing Course Total Cost .....	\$15,412.00

*Prices do not include Hawaii's General Excise Tax.*

### PAYMENT IN FULL

Save **5%** or **\$770.60** when you pay for the full course up front. This reduces the total course cost to **\$14,641.40**.

### MONTHLY PAYMENT PLAN

With our monthly payment plan, payment for Books, Application Fee, Registration Fee and Kit is due 2 weeks prior to the start of class, with the Tuition divided into **10 monthly payments**.

Monthly tuition payments are due each month, with the first payment due prior to the commencement of class. Payment less than 2 weeks in advance will be subject to an additional \$100 shipping fee.

Monthly Tuition Payment.....	\$1,231.20
Total Due Prior to Commencement of Course .....	\$4,331.20

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## *Esthetics Course*

### FEE SCHEDULE

Application Fee .....	\$75
Registration Fee.....	\$125
Books .....	\$500
Kit .....	\$1,725
Tuition.....	\$5,910
Esthetics Course Total Cost .....	\$8,335.00

*Prices do not include Hawaii's General Excise Tax.*

### PAYMENT IN FULL

Save **5%** or **\$416.75** when you pay for the full course up front. This reduces the total course cost to **\$7,918.25**.

### MONTHLY PAYMENT PLAN

With our monthly payment plan, payment for Books, Application Fee, Registration Fee and Kit is due 2 weeks prior to the start of class, with the Tuition divided into **4 monthly payments**.

Monthly tuition payments are due each month, with the first payment due prior to the commencement of class. Payment less than 2 weeks in advance will be subject to an additional \$100 shipping fee.

Monthly Tuition Payment.....	\$1,477.50
Total Due Prior to Commencement of Course .....	\$3,902.50

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# Nail Technology Course

## FEE SCHEDULE

Application Fee .....	\$75
Registration Fee.....	\$125
Books .....	\$400
Kit .....	\$1,205
Tuition.....	\$3,448
Nail Technology Course Total Cost.....	\$5,253.00

*Prices do not include Hawaii's General Excise Tax.*

### PAYMENT IN FULL

Save **5%** or **\$262.65** when you pay for the full course up front. This reduces the total course cost to **\$4,990.35**.

### MONTHLY PAYMENT PLAN

With our monthly payment plan, payment for Books, Application Fee, Registration Fee and Kit is due 2 weeks prior to the start of class, with the Tuition divided into **3 monthly payments**.

Monthly tuition payments are due each month, with the first payment due prior to the commencement of class. Payment less than 2 weeks in advance will be subject to an additional \$100 shipping fee.

Monthly Tuition Payment.....	\$1,149.33
Total Due Prior to Commencement of Course .....	\$2,954.33

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## Bank Transfer Authorization Form

I authorize Big Island Beauty Academy, LLC to electronically debit my bank account according to the terms outlined below. I acknowledge that electronic debits against my account must comply with United States law.

### TERMS OF BILLING

One time on \_\_\_\_\_ for the amount of \$ \_\_\_\_\_

Monthly starting \_\_\_\_\_ through \_\_\_\_\_ for the amount of \$ \_\_\_\_\_

PREFERRED DATE FOR MONTHLY ELECTRONIC DEBIT:

Withdrawal on the 1st of each month

Withdrawal on the 15th of each month

### CUSTOMER BANK ACCOUNT INFORMATION

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ROUTING NUMBER

ACCOUNT NUMBER

ACCOUNT TYPE:

Checking

Savings

Consumer

Business

### AGREEMENT

This payment authorization is to remain in effect until I, \_\_\_\_\_, notify Big Island Beauty Academy, LLC of its cancellation by giving written notice in enough time for the business and receiving financial institution to have a reasonable opportunity to act on it.

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CUSTOMER SIGNATURE

CUSTOMER PRINTED NAME

DATE

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## Credit Card Authorization Form

Please complete all fields. You may cancel this authorization at any time by contacting us.  
This authorization will remain in effect until cancelled.

### TERMS OF BILLING

- One time on \_\_\_\_\_ for the amount of \$ \_\_\_\_\_
- Monthly starting \_\_\_\_\_ through \_\_\_\_\_ for the amount of \$ \_\_\_\_\_

PREFERRED DATE FOR MONTHLY ELECTRONIC DEBIT:

- Withdrawal on the 1st of each month
- Withdrawal on the 15th of each month

### CREDIT CARD INFORMATION

CARD TYPE:  MasterCard  VISA  Discover  AMEX  
 Other: \_\_\_\_\_

CARD NUMBER

EXPIRATION DATE

CVV CODE

CARDHOLDER NAME (*as shown on card*)

BILLING ZIP CODE

### AGREEMENT

I, \_\_\_\_\_, authorize Big Island Beauty Academy, LLC to charge my credit card above for agreed upon purchases. I understand that my information will be saved to file for future transactions on my account.

CUSTOMER SIGNATURE

CUSTOMER PRINTED NAME

DATE

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